

**Academic Standards Committee**  
**Mini & Spring 2025 Meeting Dates & Deadlines**

<b>MEETING DATES:</b>	<b>DEADLINES to submit appeals:</b>
<b>January 21<sup>st</sup></b>	January 16 <sup>th</sup>
<b>February 11<sup>th</sup></b>	February 7 <sup>th</sup>
<b>February 25<sup>th</sup></b>	February 21 <sup>st</sup>
<b>March 11<sup>th</sup></b>	March 7 <sup>th</sup>
<b>March 25<sup>th</sup></b>	March 21 <sup>st</sup>
<b>April 8<sup>th</sup></b>	April 4 <sup>th</sup>
<b>April 22<sup>nd</sup></b>	April 18 <sup>th</sup>
<b>May 13<sup>th</sup></b>	May 9 <sup>th</sup>

**Letters of Appeal should include the following:**

1. Name (First, Initial, Last)
2. Towson Student ID #
3. TU E-Mail address
4. Nature of Appeal (Withdrawal, Transfer Petition, GenEd/CORE Exception, etc.)
5. Course Name/Number/Section
6. Supporting Documentation (Medical, Legal, etc.)

**Appeal Letters:**

Letters must be written by the student, not a third party. They should be brief, concise, typed and include documentation (i.e. Medical documentation on letterhead including dates of treatment). Electronic submission via PDF is preferred. A sample of an appeal letter can be found at ASC Frequently Asked Questions (FAQ's).

**Appeals should be sent electronically to:** [asc@towson.edu](mailto:asc@towson.edu)

**FAQ's:** <http://www.towson.edu/registrar/grades/standards.html>