

CHANGE OF NAME AND/OR LEGAL SEX FORM

UNDERGRADUATE/GRADUATE STUDENTS ONLY

Records and Registration Phone:
410-704-2701

RESET FORM

LEGAL DOCUMENTATION IS REQUIRED FOR ANY UPDATE TO A LEGAL NAME AND/OR LEGAL SEX

- **Legal name changes** require a valid U.S. driver's license, passport, birth certificate, military ID, marriage license or court order.
- If these changes are due to a of **legal sex reassignment**, please submit a copy of valid driver's license, passport or birth certificate with the updated legal sex highlighted.
- Students looking to change their chosen name or gender identity should refer to [Chosen & Preferred Name Resources](#) through the Office of Inclusion & Institutional Equity as these are not legal changes.

Due to the sensitive nature of the documents, faxed and emailed copies will NOT be accepted.

Please return completed form to the Registrar's Office via one of the following methods:

- **Online:** <https://fds.towson.edu/filedrop/changeofnameorsex>
- **Mail:** Towson University, Registrar's Office, 8000 York Road, Towson, Maryland 21252-0001
- **In Person:** Enrollment Services Center, Rm 223

Contact the Office of Technology Services at 410-704-5151 to change your email and username.

TU Student ID#: _____ Email Address: _____ Phone: _____

Have you applied to graduate? Yes No If so, expected graduation term: _____

Name as it should appear:

Last Name First Name Middle Name Suffix

Previous Name:

Last Name First Name Middle Name Suffix

Reason for request

- Spelling Correction Marriage Reverting to Maiden Name Court Order Legal Sex Change

Other: _____

Legal Supporting Documentation Provided: _____
List type of documentation (driver's license, court order--no medical records)

By signing this form, I state that the information provided is truthful and correct.

Student's Signature: _____ Date: _____

OFFICE USE ONLY

PROCESSOR'S INITIALS

DATE

(Rvsd 10/23/24)