

How to Run the Division with Cost Center Rollup Reports

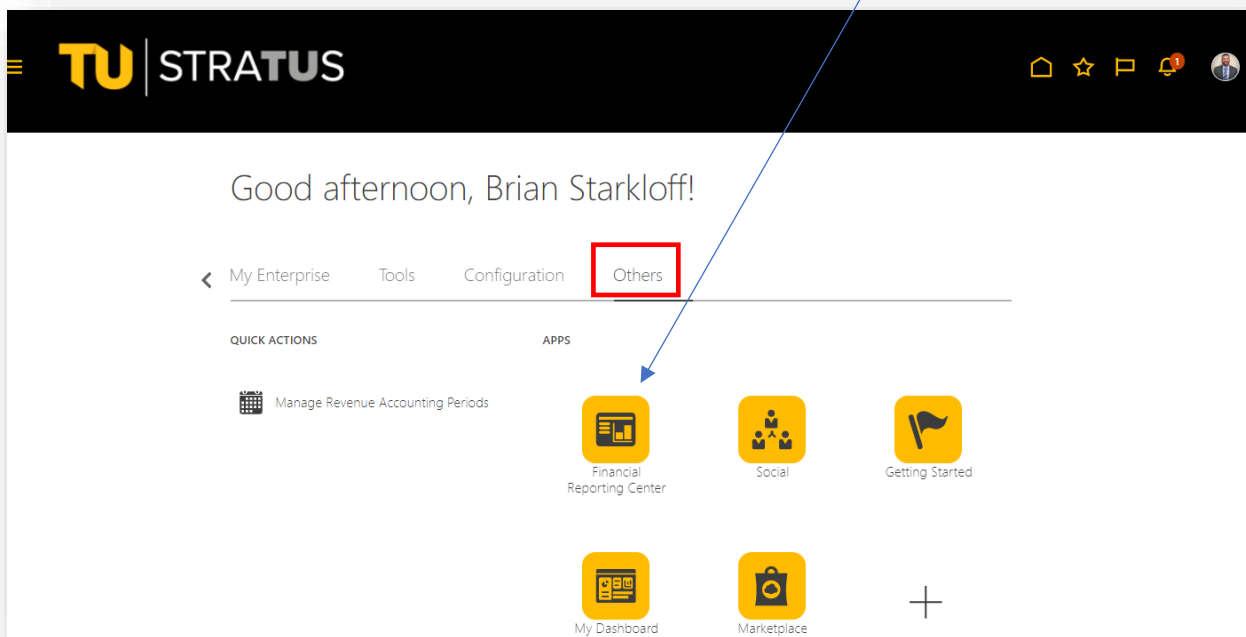
This report will give you a parent account view of your budgets, collapsed at the organizational level with ability to expand and display the cost centers underneath the divisional roll-up structure. This is the replacement for the various Divisional State, self-support, grant etc custom roll-ups (i.e. AASTACTU, SASTACTU) used in PeopleSoft. The report allows you to change the amount type from Actuals to budget balance available, or total budget(revised)

For Departmental Cost centers use TU_BC_DeptCC_Divisional_Rollup

For Grants use TU_BC_GrantCC_Divisional_Rollup

For Projects use TU_BC_ProjectCC_Divisional_Rollup

Navigate to Others, and select the tile for Financial Reporting Center (FRS)



Select "All" to search all reports, then enter one of the following depending on what rollup report you want to run:

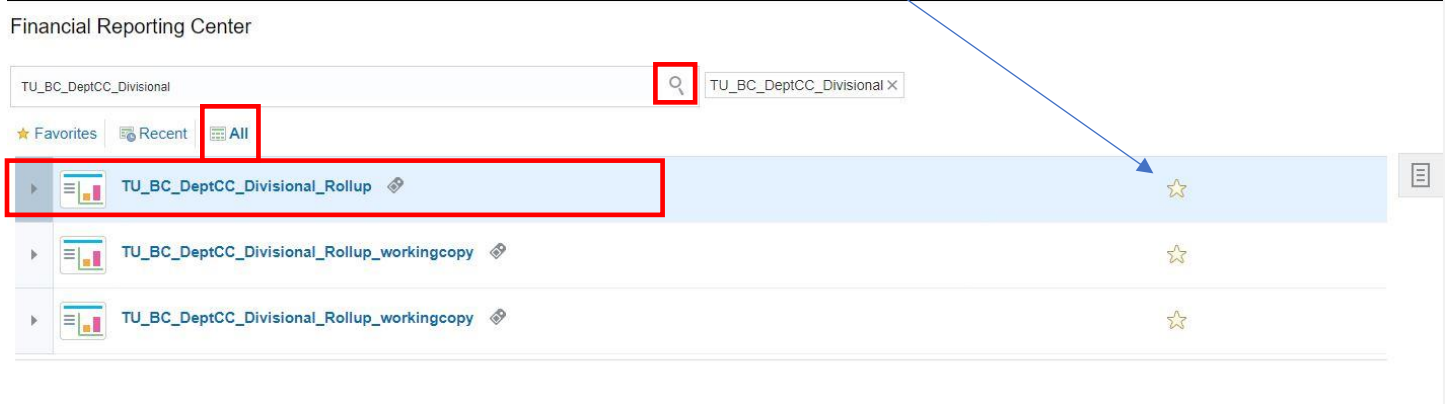
- For Departments use TU_BC_DeptCC_Divisional_Rollup
- For Grants use TU_BC_GrantCC_Divisional_Rollup
- For Projects use TU_BC_ProjectCC_Divisional_Rollup

In this example we will be using the department rollup report.

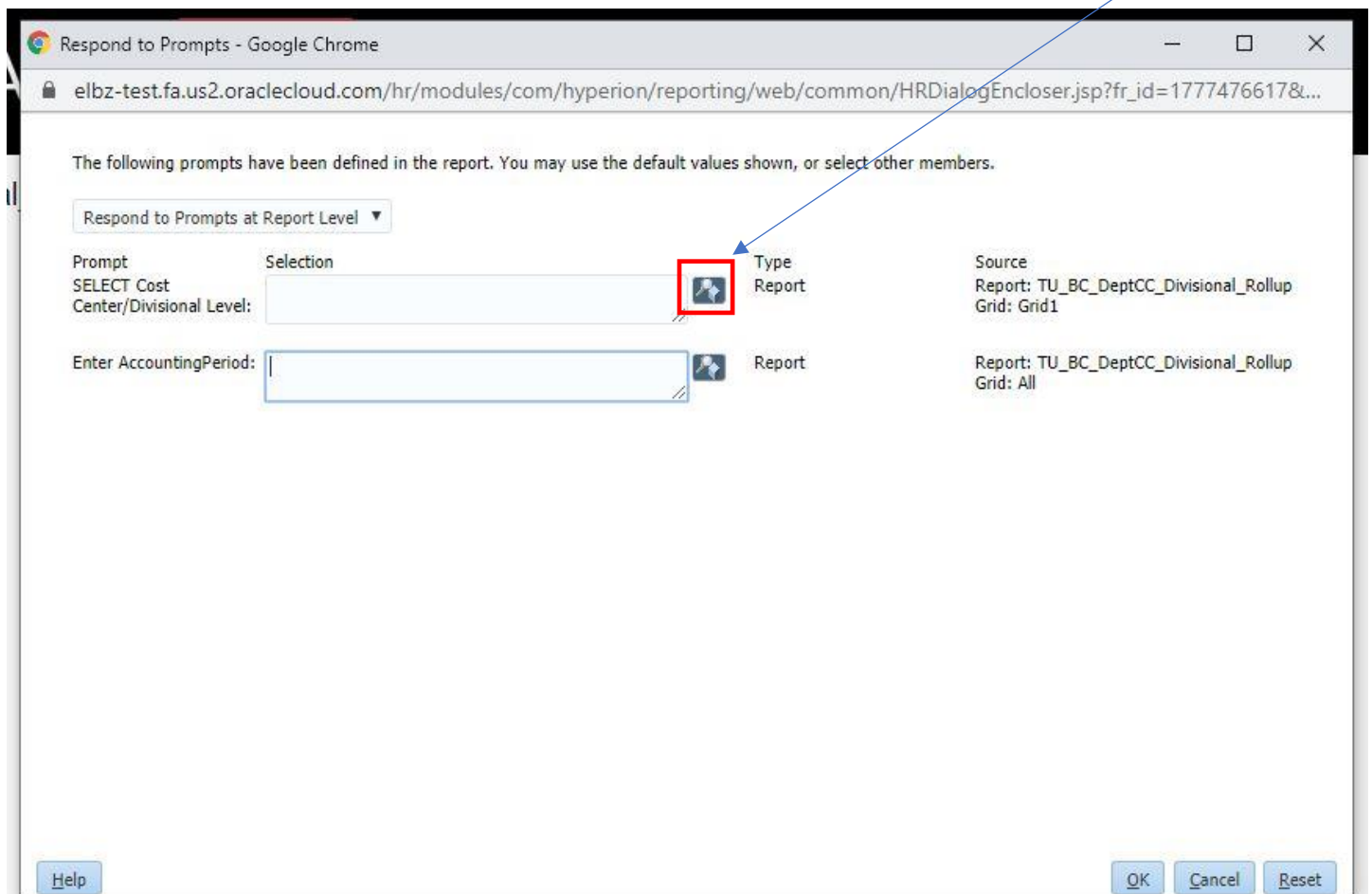
Type in TU_BC_DeptCC_Divisional_Rollup in the search box and click on the magnifying glass to the right.

Click on the star icon to the right to save it as a favorite for next time.

Click on the report name.



Next select the Member Selection box to the right of the SELECT Cost Center/Divisional Level box.



If this is your first time here, click the dropdown for rows per page and change it to 500

The screenshot shows the 'Members' table interface. At the top, it says 'Available: CostCenter (1-500 of 1469)'. Below this is a search bar with 'Find: Name' and a search icon. To the right of the search bar are checkboxes for 'Use Wildcards' and 'Case-Sensitive'. The 'Rows Per Page' dropdown is set to 500, and a blue arrow points to it. The table below contains several rows of data, including columns for funding org hierarchies and funding types.

Find:	Name	Use Wildcards	Case-Sensitive	Rows Per Page
	[R_CC Funding Org Hier-CC Funding Org Hier - Current],[TFORG],[1FDST]	<input checked="" type="checkbox"/>	<input type="checkbox"/>	500
	[R_CC Funding Org Hier-CC Funding Org Hier - Current],[TFORG],[1FDST],[DV01T]	<input checked="" type="checkbox"/>	<input type="checkbox"/>	500
	[R_CC Funding Org Hier-CC Funding Org Hier - Current],[TFORG],[1FDST],[DV01T],[S50ST]	<input checked="" type="checkbox"/>	<input type="checkbox"/>	500
	[R_CC Funding Org Hier-CC Funding Org Hier - Current],[TFORG],[1FDST],[DV01T],[S50ST],[UOPR1]	<input checked="" type="checkbox"/>	<input type="checkbox"/>	500
	[R_CC Funding Org Hier-CC Funding Org Hier - Current],[TFORG],[1FDST],[DV01T],[S50ST],[UOPR1],[DOPR1]	<input checked="" type="checkbox"/>	<input type="checkbox"/>	500
	[R_CC Funding Org Hier-CC Funding Org Hier - Current],[TFORG],[1FDST],[DV01T],[S50ST],[UOPR1],[DOPR1],[20410]	<input checked="" type="checkbox"/>	<input type="checkbox"/>	500
	[R_CC Funding Org Hier-CC Funding Org Hier - Current],[TFORG],[1FDST],[DV01T],[S50ST],[UOPR1],[DOPR1],[20420]	<input checked="" type="checkbox"/>	<input type="checkbox"/>	500

Now, you can search by scrolling down the list if you know your division and funding type you want (State, Self, Grant) Once you find the report you want to run, click on the blue arrow to move it over to the right column.

The screenshot shows the 'Members' table interface. The search bar is empty. The 'Rows Per Page' dropdown is set to 500. A blue arrow points to a blue arrow icon in the right margin of the table, which is used to move items to the right column.

Find:	Name	Use Wildcards	Case-Sensitive	Rows Per Page
	[R_CC Funding Org Hier-CC Funding Org Hier - Current],[TFORG],[1FDST]	<input checked="" type="checkbox"/>	<input type="checkbox"/>	500
	[R_CC Funding Org Hier-CC Funding Org Hier - Current],[TFORG],[1FDST],[DV01T]	<input checked="" type="checkbox"/>	<input type="checkbox"/>	500
	[R_CC Funding Org Hier-CC Funding Org Hier - Current],[TFORG],[1FDST],[DV01T],[S50ST]	<input checked="" type="checkbox"/>	<input type="checkbox"/>	500
	[R_CC Funding Org Hier-CC Funding Org Hier - Current],[TFORG],[1FDST],[DV01T],[S50ST],[UOPR1]	<input checked="" type="checkbox"/>	<input type="checkbox"/>	500
	[R_CC Funding Org Hier-CC Funding Org Hier - Current],[TFORG],[1FDST],[DV01T],[S50ST],[UOPR1],[DOPR1]	<input checked="" type="checkbox"/>	<input type="checkbox"/>	500
	[R_CC Funding Org Hier-CC Funding Org Hier - Current],[TFORG],[1FDST],[DV01T],[S50ST],[UOPR1],[DOPR1],[20410]	<input checked="" type="checkbox"/>	<input type="checkbox"/>	500
	[R_CC Funding Org Hier-CC Funding Org Hier - Current],[TFORG],[1FDST],[DV01T],[S50ST],[UOPR1],[DOPR1],[20420]	<input checked="" type="checkbox"/>	<input type="checkbox"/>	500
	[R_CC Funding Org Hier-CC Funding Org Hier - Current],[TFORG],[1FDST],[DV01T],[S50ST],[UOPR1],[DOPR1],[20490]	<input checked="" type="checkbox"/>	<input type="checkbox"/>	500
	[R_CC Funding Org Hier-CC Funding Org Hier - Current],[TFORG],[1FDST],[DV01T],[S50ST],[UOPR1],[DOPR1],[29991]	<input checked="" type="checkbox"/>	<input type="checkbox"/>	500
	[R_CC Funding Org Hier-CC Funding Org Hier - Current],[TFORG],[1FDST],[DV02T]	<input checked="" type="checkbox"/>	<input type="checkbox"/>	500
	[R_CC Funding Org Hier-CC Funding Org Hier - Current],[TFORG],[1FDST],[DV02T],[S01ST]	<input checked="" type="checkbox"/>	<input type="checkbox"/>	500
	[R_CC Funding Org Hier-CC Funding Org Hier - Current],[TFORG],[1FDST],[DV02T],[S01ST],[U01ST]	<input checked="" type="checkbox"/>	<input type="checkbox"/>	500

If you want to search for a specific Division, subdivision, unit or Department group select Default from the Find dropdown menu. Then in the search box type DV* if you want to search for your division and click binocular find icon. (Subdivision level starts with S, Unit level starts with U, and Department level starts with D)

The screenshot shows the 'Members' table interface. The search dropdown is set to 'Default' and the search box contains 'DV*'. A blue arrow points to the search icon. The table below contains several rows of data, including columns for funding org hierarchies and funding types.

Find:	Name	Use Wildcards	Case-Sensitive	Rows Per Page
Default	[R_CC Funding Org Hier-CC Funding Org Hier - Current],[TFORG],[1FDST]	<input checked="" type="checkbox"/>	<input type="checkbox"/>	500
	[R_CC Funding Org Hier-CC Funding Org Hier - Current],[TFORG],[1FDST],[DV01T]	<input checked="" type="checkbox"/>	<input type="checkbox"/>	500
	[R_CC Funding Org Hier-CC Funding Org Hier - Current],[TFORG],[1FDST],[DV01T],[S50ST]	<input checked="" type="checkbox"/>	<input type="checkbox"/>	500
	[R_CC Funding Org Hier-CC Funding Org Hier - Current],[TFORG],[1FDST],[DV01T],[S50ST],[UOPR1]	<input checked="" type="checkbox"/>	<input type="checkbox"/>	500
	[R_CC Funding Org Hier-CC Funding Org Hier - Current],[TFORG],[1FDST],[DV01T],[S50ST],[UOPR1],[DOPR1]	<input checked="" type="checkbox"/>	<input type="checkbox"/>	500
	[R_CC Funding Org Hier-CC Funding Org Hier - Current],[TFORG],[1FDST],[DV01T],[S50ST],[UOPR1],[DOPR1],[20410]	<input checked="" type="checkbox"/>	<input type="checkbox"/>	500
	[R_CC Funding Org Hier-CC Funding Org Hier - Current],[TFORG],[1FDST],[DV01T],[S50ST],[UOPR1],[DOPR1],[20420]	<input checked="" type="checkbox"/>	<input type="checkbox"/>	500

Here you will see your search results.

Check the box to the left of the divisional level you want to select. Then click OK.

Name	Location	Description
<input type="checkbox"/> [R_CC Funding Org Hier-CC Funding Org Hier - Current],[TFORG],[1FDS],[DV01T]	[R_CC Funding Org Hier-CC Funding Org Hier - Current],[TFORG],[1FDS],[R_CC Funding Org Hier-CC Funding Org Hier - Current],[TFORG],[1FDS],[DV01T]	DV01T-Division of President's Office-STATE
<input checked="" type="checkbox"/> [R_CC Funding Org Hier-CC Funding Org Hier - Current],[TFORG],[1FDS],[DV02T]	[R_CC Funding Org Hier-CC Funding Org Hier - Current],[TFORG],[1FDS],[R_CC Funding Org Hier-CC Funding Org Hier - Current],[TFORG],[1FDS],[DV02T]	DV02T-Division of Academic Affairs-STATE
<input type="checkbox"/> [R_CC Funding Org Hier-CC Funding Org Hier - Current],[TFORG],[1FDS],[DV03T]	[R_CC Funding Org Hier-CC Funding Org Hier - Current],[TFORG],[1FDS],[R_CC Funding Org Hier-CC Funding Org Hier - Current],[TFORG],[1FDS],[DV03T]	DV03T-Division of SPAR-STATE
<input type="checkbox"/> [R_CC Funding Org Hier-CC Funding Org Hier - Current],[TFORG],[1FDS],[DV04T]	[R_CC Funding Org Hier-CC Funding Org Hier - Current],[TFORG],[1FDS],[R_CC Funding Org Hier-CC Funding Org Hier - Current],[TFORG],[1FDS],[DV04T]	DV04T-Division of Student Affairs-STATE
<input type="checkbox"/> [R_CC Funding Org Hier-CC Funding Org Hier - Current],[TFORG],[1FDS],[DV05T]	[R_CC Funding Org Hier-CC Funding Org Hier - Current],[TFORG],[1FDS],[R_CC Funding Org Hier-CC Funding Org Hier - Current],[TFORG],[1FDS],[DV05T]	DV05T-Division of Admin & Finance-STATE
<input type="checkbox"/> [R_CC Funding Org Hier-CC Funding Org Hier - Current],[TFORG],[1FDS],[DV06T]	[R_CC Funding Org Hier-CC Funding Org Hier - Current],[TFORG],[1FDS],[R_CC Funding Org Hier-CC Funding Org Hier - Current],[TFORG],[1FDS],[DV06T]	DV06T-Division of University Advancement-STATE
<input type="checkbox"/> [R_CC Funding Org Hier-CC Funding Org Hier - Current],[TFORG],[1FDS],[DV07T]	[R_CC Funding Org Hier-CC Funding Org Hier - Current],[TFORG],[1FDS],[R_CC Funding Org Hier-CC Funding Org Hier - Current],[TFORG],[1FDS],[DV07T]	DV07T-Financial Aid-STATE
<input type="checkbox"/> [R_CC Funding Org Hier-CC Funding Org Hier - Current],[TFORG],[1FDS],[DV08T]	[R_CC Funding Org Hier-CC Funding Org Hier - Current],[TFORG],[1FDS],[R_CC Funding Org Hier-CC Funding Org Hier - Current],[TFORG],[1FDS],[DV08T]	DV08T-Central University Wide-STATE
<input type="checkbox"/> [R_CC Funding Org Hier-CC Funding Org Hier - Current],[TFORG],[1FDS],[DV09T]	[R_CC Funding Org Hier-CC Funding Org Hier - Current],[TFORG],[1FDS],[R_CC Funding Org Hier-CC Funding Org Hier - Current],[TFORG],[1FDS],[DV09T]	DV09T-Division of Marketing & Communication-STA
<input type="checkbox"/> [R_CC Funding Org Hier-CC Funding Org Hier - Current],[TFORG],[1FDS],[DV10T]	[R_CC Funding Org Hier-CC Funding Org Hier - Current],[TFORG],[1FDS],[R_CC Funding Org Hier-CC Funding Org Hier - Current],[TFORG],[1FDS],[DV10T]	DV10T-Year End-STATE
<input type="checkbox"/> [R_CC Funding Org Hier-CC Funding Org Hier - Current],[TFORG],[1FDS],[DV11T]	[R_CC Funding Org Hier-CC Funding Org Hier - Current],[TFORG],[1FDS],[R_CC Funding Org Hier-CC Funding Org Hier - Current],[TFORG],[1FDS],[DV11T]	DV11T-Division of Ofc of Inclusion & Institutional Ec
<input type="checkbox"/> [R_CC Funding Org Hier-CC Funding Org Hier - Current],[TFORG],[1FDS],[DV12T]	[R_CC Funding Org Hier-CC Funding Org Hier - Current],[TFORG],[1FDS],[R_CC Funding Org Hier-CC Funding Org Hier - Current],[TFORG],[1FDS],[DV12T]	DV12T-Division of Legal Affairs-STATE
<input type="checkbox"/> [R_CC Funding Org Hier-CC Funding Org Hier - Current],[TFORG],[1FDS],[DV13T]	[R_CC Funding Org Hier-CC Funding Org Hier - Current],[TFORG],[1FDS],[R_CC Funding Org Hier-CC Funding Org Hier - Current],[TFORG],[1FDS],[DV13T]	DV13T-Division of Operations and Human Resourc
<input type="checkbox"/> [R_CC Funding Org Hier-CC Funding Org Hier - Current],[TFORG],[1FDS],[DV15T]	[R_CC Funding Org Hier-CC Funding Org Hier - Current],[TFORG],[1FDS],[R_CC Funding Org Hier-CC Funding Org Hier - Current],[TFORG],[1FDS],[DV15T]	DV15T-Division of Athletics-STATE
<input type="checkbox"/> [R_CC Funding Org Hier-CC Funding Org Hier - Current],[TFORG],[2FDSL],[DV02S]	[R_CC Funding Org Hier-CC Funding Org Hier - Current],[TFORG],[2FDSL],[R_CC Funding Org Hier-CC Funding Org Hier - Current],[TFORG],[2FDSL],[DV02S]	DV02S-Division of Academic Affairs-SELF
<input type="checkbox"/> [R_CC Funding Org Hier-CC Funding Org Hier - Current],[TFORG],[2FDSL],[DV03S]	[R_CC Funding Org Hier-CC Funding Org Hier - Current],[TFORG],[2FDSL],[R_CC Funding Org Hier-CC Funding Org Hier - Current],[TFORG],[2FDSL],[DV03S]	DV03S-Division of SPAR-SELF
<input type="checkbox"/> [R_CC Funding Org Hier-CC Funding Org Hier - Current],[TFORG],[2FDSL],[DV04S]	[R_CC Funding Org Hier-CC Funding Org Hier - Current],[TFORG],[2FDSL],[R_CC Funding Org Hier-CC Funding Org Hier - Current],[TFORG],[2FDSL],[DV04S]	DV04S-Division of Student Affairs-SELF
<input type="checkbox"/> [R_CC Funding Org Hier-CC Funding Org Hier - Current],[TFORG],[2FDSL],[DV05S]	[R_CC Funding Org Hier-CC Funding Org Hier - Current],[TFORG],[2FDSL],[R_CC Funding Org Hier-CC Funding Org Hier - Current],[TFORG],[2FDSL],[DV05S]	DV05S-Division of Admin & Finance-SELF
<input type="checkbox"/> [R_CC Funding Org Hier-CC Funding Org Hier - Current],[TFORG],[2FDSL],[DV06S]	[R_CC Funding Org Hier-CC Funding Org Hier - Current],[TFORG],[2FDSL],[R_CC Funding Org Hier-CC Funding Org Hier - Current],[TFORG],[2FDSL],[DV06S]	DV06S-Division of University Advancement-SELF
<input type="checkbox"/> [R_CC Funding Org Hier-CC Funding Org Hier - Current],[TFORG],[2FDSL],[DV09S]	[R_CC Funding Org Hier-CC Funding Org Hier - Current],[TFORG],[2FDSL],[R_CC Funding Org Hier-CC Funding Org Hier - Current],[TFORG],[2FDSL],[DV09S]	DV09S-Division of Marketing & Communication-SELI

You will be taken to the page below where you just click OK at the bottom.

Members

Available: CostCenter (1-500 of 1469) »

Find: Name * Use Wildcards Case-Sensitive

Selected: 1 of 1

Rows Per Page: 500

Rows Per Page: 20

Name	Location	Description
<input checked="" type="checkbox"/> [R_CC Funding Org Hier-CC Funding Org Hier - Current],[TFORG],[1FDS]	[R_CC Funding Org Hier-CC Funding Org Hier - Current],[TFORG],[1FDS]	1FDS-State Funded
<input type="checkbox"/> [R_CC Funding Org Hier-CC Funding Org Hier - Current],[TFORG],[1FDS],[DV01T]	[R_CC Funding Org Hier-CC Funding Org Hier - Current],[TFORG],[1FDS],[R_CC Funding Org Hier-CC Funding Org Hier - Current],[TFORG],[1FDS],[DV01T]	DV01T-Division of President's Office-STATE
<input type="checkbox"/> [R_CC Funding Org Hier-CC Funding Org Hier - Current],[TFORG],[1FDS],[DV01T],[S50ST]	[R_CC Funding Org Hier-CC Funding Org Hier - Current],[TFORG],[1FDS],[R_CC Funding Org Hier-CC Funding Org Hier - Current],[TFORG],[1FDS],[DV01T],[S50ST]	S50ST-President's Office Sub-Division-STATE
<input type="checkbox"/> [R_CC Funding Org Hier-CC Funding Org Hier - Current],[TFORG],[1FDS],[DV01T],[S50ST],[UOPR1]	[R_CC Funding Org Hier-CC Funding Org Hier - Current],[TFORG],[1FDS],[R_CC Funding Org Hier-CC Funding Org Hier - Current],[TFORG],[1FDS],[DV01T],[S50ST],[UOPR1]	UOPR1-President's Office Oper Unit-STATE
<input type="checkbox"/> [R_CC Funding Org Hier-CC Funding Org Hier - Current],[TFORG],[1FDS],[DV01T],[S50ST],[UOPR1],[DOPR1]	[R_CC Funding Org Hier-CC Funding Org Hier - Current],[TFORG],[1FDS],[R_CC Funding Org Hier-CC Funding Org Hier - Current],[TFORG],[1FDS],[DV01T],[S50ST],[UOPR1],[DOPR1]	DOPR1-Dept of President's Office-STATE
<input type="checkbox"/> [R_CC Funding Org Hier-CC Funding Org Hier - Current],[TFORG],[1FDS],[DV01T],[S50ST],[UOPR1],[DOPR1],[20410]	[R_CC Funding Org Hier-CC Funding Org Hier - Current],[TFORG],[1FDS],[R_CC Funding Org Hier-CC Funding Org Hier - Current],[TFORG],[1FDS],[DV01T],[S50ST],[UOPR1],[DOPR1],[20410]	20410-Presidents Office
<input type="checkbox"/> [R_CC Funding Org Hier-CC Funding Org Hier - Current],[TFORG],[1FDS],[DV01T],[S50ST],[UOPR1],[DOPR1],[20420]	[R_CC Funding Org Hier-CC Funding Org Hier - Current],[TFORG],[1FDS],[R_CC Funding Org Hier-CC Funding Org Hier - Current],[TFORG],[1FDS],[DV01T],[S50ST],[UOPR1],[DOPR1],[20420]	20420-President's Initiatives
<input type="checkbox"/> [R_CC Funding Org Hier-CC Funding Org Hier - Current],[TFORG],[1FDS],[DV01T],[S50ST],[UOPR1],[DOPR1],[20490]	[R_CC Funding Org Hier-CC Funding Org Hier - Current],[TFORG],[1FDS],[R_CC Funding Org Hier-CC Funding Org Hier - Current],[TFORG],[1FDS],[DV01T],[S50ST],[UOPR1],[DOPR1],[20490]	20490-Exec Staff Search
<input type="checkbox"/> [R_CC Funding Org Hier-CC Funding Org Hier - Current],[TFORG],[1FDS],[DV01T],[S50ST],[UOPR1],[DOPR1],[29991]	[R_CC Funding Org Hier-CC Funding Org Hier - Current],[TFORG],[1FDS],[R_CC Funding Org Hier-CC Funding Org Hier - Current],[TFORG],[1FDS],[DV01T],[S50ST],[UOPR1],[DOPR1],[29991]	29991-Exec Budget Retaining
<input type="checkbox"/> [R_CC Funding Org Hier-CC Funding Org Hier - Current],[TFORG],[1FDS],[DV02T]	[R_CC Funding Org Hier-CC Funding Org Hier - Current],[TFORG],[1FDS],[R_CC Funding Org Hier-CC Funding Org Hier - Current],[TFORG],[1FDS],[DV02T]	DV02T-Division of Academic Affairs-STATE
<input type="checkbox"/> [R_CC Funding Org Hier-CC Funding Org Hier - Current],[TFORG],[1FDS],[DV02T],[S01ST]	[R_CC Funding Org Hier-CC Funding Org Hier - Current],[TFORG],[1FDS],[R_CC Funding Org Hier-CC Funding Org Hier - Current],[TFORG],[1FDS],[DV02T],[S01ST]	S01ST-College of Business and Economics-STATE
<input type="checkbox"/> [R_CC Funding Org Hier-CC Funding Org Hier - Current],[TFORG],[1FDS],[DV02T],[S01ST],[U01ST]	[R_CC Funding Org Hier-CC Funding Org Hier - Current],[TFORG],[1FDS],[R_CC Funding Org Hier-CC Funding Org Hier - Current],[TFORG],[1FDS],[DV02T],[S01ST],[U01ST]	U01ST-College of Business and Economics Unit-STATE
<input type="checkbox"/> [R_CC Funding Org Hier-CC Funding Org Hier - Current],[TFORG],[1FDS],[DV02T],[S01ST],[U01ST],[DACT1]	[R_CC Funding Org Hier-CC Funding Org Hier - Current],[TFORG],[1FDS],[R_CC Funding Org Hier-CC Funding Org Hier - Current],[TFORG],[1FDS],[DV02T],[S01ST],[U01ST],[DACT1]	DACT1-Department of Accounting-STATE
<input type="checkbox"/> [R_CC Funding Org Hier-CC Funding Org Hier - Current],[TFORG],[1FDS],[DV02T],[S01ST],[U01ST],[DACT1],[12020]	[R_CC Funding Org Hier-CC Funding Org Hier - Current],[TFORG],[1FDS],[R_CC Funding Org Hier-CC Funding Org Hier - Current],[TFORG],[1FDS],[DV02T],[S01ST],[U01ST],[DACT1],[12020]	12020-Accounting
<input type="checkbox"/> [R_CC Funding Org Hier-CC Funding Org Hier - Current],[TFORG],[1FDS],[DV02T],[S01ST],[U01ST],[DBAT1]	[R_CC Funding Org Hier-CC Funding Org Hier - Current],[TFORG],[1FDS],[R_CC Funding Org Hier-CC Funding Org Hier - Current],[TFORG],[1FDS],[DV02T],[S01ST],[U01ST],[DBAT1]	DBAT1-Department of Business Analytics & Technology Mngt-STATE
<input type="checkbox"/> [R_CC Funding Org Hier-CC Funding Org Hier - Current],[TFORG],[1FDS],[DV02T],[S01ST],[U01ST],[DBAT1],[12040]	[R_CC Funding Org Hier-CC Funding Org Hier - Current],[TFORG],[1FDS],[R_CC Funding Org Hier-CC Funding Org Hier - Current],[TFORG],[1FDS],[DV02T],[S01ST],[U01ST],[DBAT1],[12040]	12040-Business Analytics & Tech Mngt
<input type="checkbox"/> [R_CC Funding Org Hier-CC Funding Org Hier - Current],[TFORG],[1FDS],[DV02T],[S01ST],[U01ST],[DCBE1]	[R_CC Funding Org Hier-CC Funding Org Hier - Current],[TFORG],[1FDS],[R_CC Funding Org Hier-CC Funding Org Hier - Current],[TFORG],[1FDS],[DV02T],[S01ST],[U01ST],[DCBE1]	DCBE1-Department of College of Business and Economics-Deans Ofc-STATE
<input type="checkbox"/> [R_CC Funding Org Hier-CC Funding Org Hier - Current],[TFORG],[1FDS],[DV02T],[S01ST],[U01ST],[DCBE1],[12080]	[R_CC Funding Org Hier-CC Funding Org Hier - Current],[TFORG],[1FDS],[R_CC Funding Org Hier-CC Funding Org Hier - Current],[TFORG],[1FDS],[DV02T],[S01ST],[U01ST],[DCBE1],[12080]	12080-CBE Faculty Develop Travel
<input type="checkbox"/> [R_CC Funding Org Hier-CC Funding Org Hier - Current],[TFORG],[1FDS],[DV02T],[S01ST],[U01ST],[DCBE1],[14510]	[R_CC Funding Org Hier-CC Funding Org Hier - Current],[TFORG],[1FDS],[R_CC Funding Org Hier-CC Funding Org Hier - Current],[TFORG],[1FDS],[DV02T],[S01ST],[U01ST],[DCBE1],[14510]	14510-Council on Economic Education

Enter the accounting period. The accounting period is in a month-calendar year format. For example if you are looking to run this report for June of 2023, you would enter JUN-23 in this box. Click OK at the bottom to run the report.

The following prompts have been defined in the report. You may use the default values shown, or select other members.

Respond to Prompts at Report Level ▼

Prompt	Selection	Type	Source
SELECT Cost Center/Divisional Level:	[R_CC Funding Org hier-CC Funding Org hier - Current].[TEORG].[1EDST].[DV02I]	Report	Report: TU_BC_DeptCC_Divisional_Rollup Grid: Grid1
Enter AccountingPeriod:	JUN-23	Report	Report: TU_BC_DeptCC_Divisional_Rollup Grid: All

Buttons: Help, OK, Cancel, Reset

The report will be generated as seen below.

TU_BC_DeptCC_Divisional_Rollup Open in new window **Done**

HTML Preview ▼

Towson University DV02T-Division of Academic Affairs-STATE
 Amount For The Period Jun-23
 As of Monday, June 19, 2023 AD time: 1:48:41 PM Eastern Daylight Time
 Run By: BSTARKLOFF

Towson Revised All Source Values All Initiative Values All Objective Values All FutureUse Values All Interfund Values YTD Expenditures

Expand All

	▲R40000- Revenues	▲XP1000- Reg Salary, Wages Budget Checking	▲XP1100- Reg Fringe Budget Checking	▲XP1600- Overtime Budget Checking	▲XP1700- Shift Differential Budget Checking	▲XP1800- Regular Tuition Waivers Budget Checking	▲XP5002- OBJ 2 Salary and Benefits	▲XP6030- Budget Check Communications	▲XPOPER- Budget Check Operating 4-14
▶DV02T-Division of Academic Affairs-STATE	1,050,391.42	92,648,118.06	37,669,012.70	11,990.87	8.00	791,475.25	20,567,118	111,521	11,048,415

Export In Query-Ready Mode

You can change the report to reflect different time periods such as Period to Date(Current Month) by clicking on YTD and changing it here.

Towson University DV02T-Division of Academic Affairs-STATE
 Amount For The Period Jun-23
 As of Wednesday, June 21, 2023 AD time: 3:47:47 PM Eastern Daylight Time
 Run By: BSTARKLOFF

Towson Revised All Source Values All Initiative Values All Objective Values All FutureUse Values All Interfund Values **YTD Expenditures**

Expand All	▲R40000-Revenues	▲XP1000-Reg Salary, Wages Budget Checking	▲XP1100-Reg Fringe Budget Checking	▲XP1600-Overtime Budget Checking	▲XP1700-Shift Differential Budget Checking	▲XP1800-Regular Tuition Waivers Budget Checking	▲XP5002-Obj 2 Salary and Benefits	▲XP6030-Budget Check Communications	▲XPOPER-Budget Check Operating 4-14
▶ DV02T-Division of Academic Affairs-STATE	1,050,391.42	92,648,118.06	37,669,012.70	11,990.87	8.00	791,475.25	20,567,118	111,521	11,048,415

Export In Query-Ready Mode

You can click on Expenditures(includes revenues too) to change it to total budget(revised budget column), initial budget(original), Budget adjustments(transfers), Commitment(Requisitions), Obligations (PO's) Expenditures (actuals including revenues), or funds available(Budget Balance Available).

Towson University DV02T-Division of Academic Affairs-STATE
 Amount For The Period Jun-23
 As of Wednesday, June 21, 2023 AD time: 3:47:47 PM Eastern Daylight Time
 Run By: BSTARKLOFF

Towson Revised All Source Values All Initiative Values All Objective Values All FutureUse Values All Interfund Values **YTD Expenditures**

Expand All	▲R40000-Revenues	▲XP1000-Reg Salary, Wages Budget Checking	▲XP1100-Reg Fringe Budget Checking	▲XP1600-Overtime Budget Checking	▲XP1700-Shift Differential Budget Checking	▲XP1800-Regular Tuition Waivers Budget Checking	▲XP5002-Obj 2 Salary and Benefits	▲XP6030-Budget Check Communications	▲XPOPER-Budget Check Operating 4-14
▶ DV02T-Division of Academic Affairs-STATE	1,050,391.42	92,648,118.06	37,669,012.70	11,990.87	8.00	791,475.25	20,567,118	111,521	11,048,415

Export In Query-Ready Mode



You can expand upon individual lines of the hierarchy by clicking the arrow to the left of the line. Or simply click Expand All to see the full expansion of the report. Note you can do the same expansion one by one on the accounts across the top as well.


Run

Towson Revised All Source Values All Initiative Values All Objective Values All FutureUse Values All Interfund Values

Expand All	▲R40000-Revenues
▼ DV02T-Division of Academic Affairs-STATE	1,050,391.42
▼ 801ST-College of Business and Economics-STATE	26,105.00
▼ U01ST-College of Business and Economics Unit-STATE	26,105.00
▼ ACT1-Department of Accounting-STATE	0.00
12020-Accounting	0.00

Here is a view after Expanding All.

TU_BC_DeptCC_Divisional_Rollup_workingcopy  

HTML Preview 



Collapse All

	▶ R40000- Revenues	▶ RTF001- Tuition and Fees Bdgt Parent3	▶ R2F001-All Fees	▶ R2F020- College Lab Fees	401163- Lab/Lab Lecture Fee	401228-Lab Fee	▶ R2F040- Other Fees	40128 Transci Fee
▼DV02T-Division of Academic Affairs-STATE	1,050,031.42	469,720.36	469,720.36	469,865.86	469,845.00	20.86	-145.50	-14
▼S01ST-College of Business and Economics-STATE	26,105.00	0.00	0.00	0.00	0.00	0.00	0.00	
▼U01ST-College of Business and Economics Unit-STATE	26,105.00	0.00	0.00	0.00	0.00	0.00	0.00	
▼DACT1-Department of Accounting-STATE	0.00	0.00	0.00	0.00	0.00	0.00	0.00	
12020-Accounting	0.00	0.00	0.00	0.00	0.00	0.00	0.00	
▼DBAT1-Department of Business Analytics & Technology Mngt-STATE	0.00	0.00	0.00	0.00	0.00	0.00	0.00	
12040-Business Analytics & Tech Mngt	0.00	0.00	0.00	0.00	0.00	0.00	0.00	
▼DCBE1-Department of College of Business and Economics-Deans Ofc-STATE	26,105.00	0.00	0.00	0.00	0.00	0.00	0.00	
14510-Council on Economic Education	0.00	0.00	0.00	0.00	0.00	0.00	0.00	
15110-Business Economics	26,105.00	0.00	0.00	0.00	0.00	0.00	0.00	
15112-TU/UB MBA	0.00	0.00	0.00	0.00	0.00	0.00	0.00	
15120-CBE Student Acad Services	0.00	0.00	0.00	0.00	0.00	0.00	0.00	
▼DECO1-Department of Economics-STATE	0.00	0.00	0.00	0.00	0.00	0.00	0.00	

You can also now click on Collapse All to return it to the original view.

TU_BC_DeptCC_Divisional_Rollup  

Open in new window Done



Collapse All

	▶ R40000- Revenues	▶ RTF001- Tuition and Fees Bdgt Parent3	▶ R2F001-All Fees	▶ R2F020- College Lab Fees	401163- Lab/Lab Lecture Fee	401228-Lab Fee	▶ R2F040- Other Fees	401280- Transcript Fee	▶ RVS001- Revenue Non Tuition and Fee	▶ RVS010- Sales/Services of Educ activities Bdgt Parent2	▶ RVS100- Education and General Revenue	410514-Gate Receipts/Ticket sales/services	410522-Misc Bldg/Grounds Educationa	410524- Rental- Bldg/Grounds Educationa	▶ RVS020- Extern Revenue/Appr
▼DV02T-Division of Academic Affairs-STATE	1,050,391.42	470,080.36	470,080.36	470,225.86	470,205.00	20.86	-145.50	-145.50	108,972.45	15,544.95	15,544.95	550.00	13,693.95	1,301.00	
▼S01ST-College of Business and Economics-STATE	26,105.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	
▼U01ST-College of Business and Economics Unit-STATE	26,105.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	
▼DACT1-Department of Accounting-STATE	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	
12020-Accounting	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	
▼DBAT1-Department of Business Analytics & Technology Mngt-STATE	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	
12040-Business Analytics & Tech Mngt	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	
▼DCBE1-Department of College of Business and Economics-Deans Ofc-STATE	26,105.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	
14510-Council on Economic Education	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	
15110-Business Economics	26,105.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	
15112-TU/UB MBA	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	
15120-CBE Student Acad Services	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	
▼DECO1-Department of Economics-STATE	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	
12070-Economics	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	
▼DFIN1-Department of Finance-STATE	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	
12060-Finance Department	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	
▼DMAN1-Department of Management-STATE	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	
12050-Management	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	
▼DMAR1-Department of Marketing-STATE	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	
12030-Marketing	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	
▼S02ST-College of Fine Art and Communications-STATE	169,342.85	158,935.00	158,935.00	158,935.00	158,935.00	0.00	0.00	0.00	239.85	239.85	239.85	0.00	239.85	0.00	
▼U02ST-College of Fine Art and Communications Unit-STATE	169,342.85	158,935.00	158,935.00	158,935.00	158,935.00	0.00	0.00	0.00	239.85	239.85	239.85	0.00	239.85	0.00	
▼DAC07-Department of Music	17,200.00	17,200.00	17,200.00	17,200.00	17,200.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	
12355-Music Lab/Class Fee	17,200.00	17,200.00	17,200.00	17,200.00	17,200.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	

You can also drill down to any of the transactional details by clicking on the amount like you can on other reports.

Towson Revised All Source Values All Initiative Values All Objective Values All FutureUse Values All Interfund Values YTD Expenditures										
Expand All	▲R40000-Revenues	▲XP1000-Reg Salary, Wages Budget Checking	▲XP1100-Reg Fringe Budget Checking	▲XP1600-Overtime Budget Checking	▲XP1700-Shift Differential Budget Checking	▲XP1800-Regular Tuition Waivers Budget Checking	▲XP5002-Obj 2 Salary and Benefits	▲XP6030-Budget Check Communications	▲XPOPER-Budget Check Operating 4-14	
▶DV02T-Division of Academic Affairs-STATE	1,050,391.42	92,648,118.06	37,669,012.70	11,990.87	8.00	791,475.25	20,567,118	111,521	11,048,415	
▶S01ST-College of Business and Economics-STATE	26,105.00	11,373,312.94	3,952,726.23	358.00	0.00	99,884.75	1,027,295	-941	660,197	
▶U01ST-College of Business and Economics Unit-STATE	26,105.00	11,373,312.94	3,952,726.23	358.00	0.00	99,884.75	1,027,295	-941	660,197	
▶DACT1-Department of Accounting-STATE	0.00	1,923,157.58	634,932.10	0.00	0.00	6,719.00	120,291	27	16,465	
▶12020-Accounting	0.00	1,923,157.58	634,932.10	0.00	0.00	6,719.00	120,291	27	16,465	
▶DBAT1-Department of Business Analytics & Technology Mngt-STATE	0.00	1,683,588.62	569,125.70	0.00	0.00	27,133.25	82,292	227	22,756	
▶12040-Business Analytics & Tech Mngt	0.00	1,683,588.62	569,125.70	0.00	0.00	27,133.25	82,292	227	22,756	
▶DCBE1-Department of College of Business and Economics-Deans Ofc-STATE	26,105.00	1,202,969.82	503,172.70	358.00	0.00	38,050.00	84,926	-1,409	575,229	
▶14510-Council on Economic Education	0.00	140,964.20	80,991.90	0.00	0.00	0.00	0	-3,520	-2,324	
▶15110-Business Economics	26,105.00	763,830.74	281,627.53	358.00	0.00	16,336.00	84,028	2,110	574,651	
▶15112-TU/UB MBA	0.00	0.00	0.00	0.00	0.00	0.00	0	0	71	
▶15120-CBE Student Acad Services	0.00	298,174.88	140,553.27	0.00	0.00	21,714.00	899	0	2,830	
▶DECO1-Department of Economics-STATE	0.00	1,680,809.57	653,933.23	0.00	0.00	0.00	106,945	120	14,292	
▶12070-Economics	0.00	1,680,809.57	653,933.23	0.00	0.00	0.00	106,945	120	14,292	

Under the Expenditures column, select an amount to drill to that expense.

Review Budgetary Control Balances

Control Budget	Towson Revised	Objective	All Objective Values	Initiative	All Initiative Values
Currency	USD	CostCenter	S01ST	Source	All Source Values
Budget Period	Jul-22 - Jun-23	Interfund	All Interfund Values	FutureUse	All FutureUse Values
Account	XP1600				

Budget Balances

View

Account	Objective	CostCenter	Interfund	FutureUse	Initiative	Source	Budget Period	Commitments	Obligations	Other Consumption	Expenditures
501605	000	15110	0000	000000	00000	1001	Nov-22	0.00	0.00	0.00	146.25
501605	000	15110	0000	000000	00000	1001	Feb-23	0.00	0.00	0.00	0.00
501605	000	15110	0000	000000	00000	1001	Mar-23	0.00	0.00	0.00	211.75
Total								0.00	0.00	0.00	358.00

Columns Hidden 10 Columns Frozen 8

Here you can see information on that transaction:

Review Budgetary Control Transactions

Done

Search

Control Budget	Towson Revised	Balance Type	Expenditure
Budget Period	Nov-22	Balance	146.25 USD
Budget Account	1001-15110-501605-00000-000-000000-0000	Budget Currency	USD

Budget Transactions

View Transaction Number

Budget Date	Transaction	Related Transaction	Reserved Transaction Amount	Activity	Reserved	Liquidated
11/29/22	PR Batch-2023-...		146.25 USD	Reservation	146.25	0.00
Total					146.25	0.00

Columns Hidden 17

To exit out, you can click on the X on the tab



EXPORTING REPORT

Note that you can export the report at anytime. The report will export whatever view of data is displayed at the time whether fully expanded or fully collapsed.

Towson University DV02T-Division of Academic Affairs-STATE
 Amount For The Period Jun-23
 As of Thursday, June 22, 2023 AD time: 3:45:29 PM Eastern Daylight Time
 Run By: PEACH

	▲R40000- Revenues	▲XP1000-Reg Salary, Wages Budget Checking	▲XP1100- Reg Fringe Budget Checking	▲XP1600- Overtime Budget Checking	▲XP1700- Shift Differential Budget Checking	▲XP1800- Regular Tuition Waivers Budget Checking	▲XP50 OBJ 2 S. and Ben
▶DV02T-Division of Academic Affairs-STATE	1,050,031.42	1,265,474.25	40,447,813.96	15,465.62	8.00	800,527.25	21,661
▶S01ST-College of Business and Economics-STATE	26,105.00	12,486,999.36	4,231,014.80	635.95	0.00	99,884.75	1,341
▶U01ST-College of Business and Economics Unit-STATE	26,105.00	12,486,999.36	4,231,014.80	635.95	0.00	99,884.75	1,341
▶DACT1-Department of Accounting-STATE	0.00	2,097,122.48	678,253.94	0.00	0.00	6,719.00	121
▶12020-Accounting	0.00	2,097,122.48	678,253.94	0.00	0.00	6,719.00	121
▶DBAT1-Department of Business Analytics & Technology Mngt-STATE	0.00	1,836,988.38	607,286.96	0.00	0.00	27,133.25	81
▶12040-Business Analytics & Tech Mngt	0.00	1,836,988.38	607,286.96	0.00	0.00	27,133.25	81
▶DCBE1-Department of College of Business and Economics-Deans Ofc-STATE	26,105.00	1,316,568.52	547,820.34	375.49	0.00	38,050.00	381
▶14510-Council on Economic Education	0.00	153,506.16	88,430.98	0.00	0.00	0.00	0
▶15110-Business Economics	26,105.00	829,388.70	303,280.87	375.49	0.00	16,336.00	381
▶15112-TU/UB MBA	0.00	0.00	0.00	0.00	0.00	0.00	0

If you want to run another report, just select Done at the top right and you will be directed back to the Financial Reporting Center.

