Request for Authorization Form (use for Department of Music Classes Only) – Spring 2025

Complete this form for music classes, lessons, degree recitals, and ensembles that require department consent. LIST ONLY MUSIC OFFERINGS ON THIS SHEET.

Undergraduate students will NOT be authorized for lessons, music courses, or ensembles unless a copy of their "Advising Record/Verification form (must be completed by their music department advisor) accompanies this sheet.

Authorization for department consent courses will expire at 11:59 pm on MONDAY, December 16, 2024. Read the posted ***Procedures and Deadlines*** completely. Do not rely on the number of seats that appear to be open on online schedule. Seats are assigned according to enrollment capacity. Often a course will be "full" because students have been authorized but they have not yet enrolled. REMEMBER, you must register for your courses and enroll for the correct number of units for lessons. This form is to obtain authorization.

Name: _____ TU Student ID No. _____

Enter your "enrollment date" (see online Student Center Page for the date/time you can begin registering for classes) _____

SUBJECT AREA	***CATALOG #***	***SECTION #***	***CLASS NUMBER***	***UNIT HOURS***	***DAYS***	***TIMES***
Example: HIST	***145***	***001***	***1234***	***3***	***MWF***	***8-8:50 a.m.***

***For applied lessons**: MUSA _____ Section _____ Applied Faculty Name: _____*

MUSA _____ Section _____ Applied Faculty Name: _____

MUSA _____ Section _____ Applied Faculty Name: _____

It is the student's responsibility to enroll for the proper number of units for lessons. The system defaults at one (1) unit. If you plan to enroll for more than one (1) unit, you must manually type in the number when registering online.

DO ANY COURSES LISTED ABOVE "CONFLICT," -- IF SO PLEASE LIST THEM BELOW:

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STUDENT/ADVISOR/musicadvising@towson.edu COMMENTS (if applicable)

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