|  |  |
| --- | --- |
| The Internship Program Student Evaluation The Career Center at Towson Universitytel: 410-704-2233 fax: 410-704-3459*Return completed form to The Career Center after your internship.* |  TUbackground7/7/04 |

Intern Name \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Internship Site \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Semester \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ # Credits Earned \_\_\_\_\_\_\_\_\_\_\_\_ Hours/Week \_\_\_\_\_\_\_\_\_\_\_\_\_\_ Total Hours \_\_\_\_\_\_\_\_\_\_

Career Center Coordinator \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Faculty Coordinator \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

RATINGS: 1 = excellent 2 = very good 3 = good 4 = fair/needs improvement 5 = poor

|  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- |
| THE CAREER CENTER - Resources | 1 | 2 | 3 | 4 | 5 | NA |
| Web site |  |  |  |  |  |  |
| Hire@TU |  |  |  |  |  |  |
| Print resources |  |  |  |  |  |  |
| Staff assistance (reception/resource area) |  |  |  |  |  |  |

How did The Career Center assist you in the internship process? Check all that apply.

\_\_\_ resume/cover letter \_\_\_ interview process \_\_\_ internship search \_\_\_ advice \_\_\_ orientation

\_\_\_ explanation of process \_\_\_ intake/individual appointment \_\_\_ other (specify) \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

|  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- |
| INTERNSHIP EXPERIENCE  | 1 | 2 | 3 | 4 | 5 | NA |
| Academically prepared to perform work |  |  |  |  |  |  |
| Orientation, training, guidance to perform tasks |  |  |  |  |  |  |
| Regular meeting with site supervisor or accessibility when needed |  |  |  |  |  |  |
| Sufficient time and opportunity to meet learning objectives |  |  |  |  |  |  |
| Site supervisor or staff assistance in learning about career field/paths |  |  |  |  |  |  |
| Feedback/fair evaluation from worksite supervisor |  |  |  |  |  |  |
| Educational value of training; challenging/substantial projects |  |  |  |  |  |  |
| Means of gaining professional skills/knowledge |  |  |  |  |  |  |

Which of the following opportunities were available to you? Check all that apply.

\_\_\_ team participation \_\_\_ internal communications \_\_\_ external communications \_\_\_ technology/equipment

\_\_\_ meetings/planning or strategy sessions \_\_\_ networking \_\_\_ independent project \_\_\_ application of theory

|  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- |
| CAREER DEVELOPMENT | 1 | 2 | 3 | 4 | 5 | NA |
| Better prepared to enter job market |  |  |  |  |  |  |
| Made valuable contacts to assist in job search |  |  |  |  |  |  |
| Better understanding of course work (theories, concepts) |  |  |  |  |  |  |
| Gained insight about career opportunities in field |  |  |  |  |  |  |
| Changed education or professional plans |  |  |  |  |  |  |

Would you recommend this organization to future interns? Why or why not?

What advice would you give future interns working at this particular site?

If offered a position/continued employment, would you continue with this organization? \_\_\_ yes \_\_\_ no

As a result of this internship, were you offered some continued employment? \_\_\_ yes \_\_\_ no

If yes, did you accept? \_\_\_ yes \_\_\_ no

If yes, title? \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ start date? \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ salary? \_\_\_\_\_\_\_\_\_\_\_\_

Please rate your overall internship experience: \_\_\_ excellent \_\_\_ very good \_\_\_ good \_\_\_ fair \_\_\_ poor

*Remember to update your resume and your Hire@TU profile, and visit The Career Center for career assistance.*