

## **CBE Faculty Awards 2024-2025**

### **Eligibility:**

- Any full-time faculty members including lecturers, department chairs, and program directors are eligible for the awards.
- Eligible faculty members can apply to more than one award (e.g., teaching award and service award) in the same academic year.
- Past award winners can apply regardless of the year they won the awards, provided that they have fulfilled all their obligations as award winners.

### **Application Procedure and Deadline**

- Faculty can self-nominate by sending an email to the Vice President of CBE Council at [kdutta@towson.edu](mailto:kdutta@towson.edu) at the latest by 5 PM on March 14th, 2025.
- All application materials must be submitted to the SharePoint site by 5 PM on April 11th.
- The Vice Chair of the CBE Council and the Associate Dean determine the eligibility of each applicant and notify ineligible applicants.
- The review period for the awards is the preceding three full academic years beginning June 1<sup>st</sup>. For example, the review period for an application submitted in spring 2025 is June 1<sup>st</sup>, 2021, to May 31<sup>st</sup>, 2024.
- For applicants who received the award during the preceding three full academic years, the review period starts after the end of the previous award period. For example, if an application submitted in spring 2025 is from an applicant who received the award in May 2022, the review period is from June 1<sup>st</sup>, 2022, to May 31<sup>st</sup>, 2024.
- Application materials shall reflect activities completed during the applicant's review period.
- Successful award recipients will be given a monetary prize in the amount of \$2,000.
- The award winners will be publicly announced at the Outstanding Graduate Recognition Reception ceremony.

### **The Award Selection Committee Composition and Process**

For each award, the award selection committee is comprised of the Vice Chair of the CBE Council (or their designee if the Vice chair is being considered for an award), three most recent winners of the award (who are not being considered for the same award), and the Associate Dean (or their designee).

Members of the award selection committee first individually then collectively rank the applicants based on how strongly each applicant meets the stated selection criteria.

The award selection committee shall submit its recommendations to the Dean's Office, which makes the final decision.

### **Obligations for Award Recipients**

- Recipients shall agree to have their accomplishments shared on CBE website, newsletters, and/or social media platforms.
- Recipients shall serve on award selection committees upon request from the CBE Council.

### **CBE Excellence in Teaching Award**

**Description:** The College of Business and Economics recognizes faculty members who have been outstanding in teaching.

**Selection Criteria:** Outstanding teaching is defined as activities that achieve success in student learning and overall student development.

#### **Application Materials:**

- A personal statement describing teaching/learning philosophy and/or innovative ideas and their implementation.
- Examples of materials that demonstrate teaching excellence (e.g., portfolio, web link, and video clips).
- (Optional) Additional supporting materials at the discretion of the applicant. For example, (1) evidence of the impact on student learning and attitudes and how it has been assessed; (2) graphical demonstration of teaching evaluation scores with comparisons to department and college norms; (3) supporting letters from peers and/or current/past students (each no longer than 2 pages).

### **CBE Excellence in Scholarship Award**

**Description:** The College of Business and Economics recognizes faculty members who have been outstanding in scholarship.

**Selection Criteria:** Outstanding scholarship is defined as activities that lead to a meaningful contribution to the mission of the college and knowledge in the field. For journal publications, the award committee shall consider their quantity, quality, and impact.

#### **Application Materials:**

- A portfolio of information on scholarship activities highlighting their unique qualities, including forthcoming journal publications and conference presentations (if accepted during the review period).
- Copies of all scholarly publications and accepted papers, and evidence of their quality.
- (Optional) Additional supporting materials at the discretion of the applicant.

### **CBE Excellence in Service Leadership Award**

**Description:** The College of Business and Economics recognizes faculty members who have been outstanding in providing service leadership.

**Selection Criteria:** Outstanding service leadership is defined as leadership activities that lead to a meaningful contribution to the mission of the college, existing processes, or changing/establishing new processes and standards. Venues for providing meaningful leadership to the college include its standing committees, inclusive of the Council and ad hoc committees. In addition to service at the college level, the recipient of the award is also expected to have performed substantial service at the department and university levels or in their professional disciplines. Department examples of service leadership include, but are not restricted to, assessment, curriculum, and promotion and tenure committees as well as faculty searches and any other departmental task forces.

**Application Materials:**

- A portfolio of information on service leadership activities to highlight their unique qualities.
- A listing of all service and leadership positions held at the department, college, university, and community and professional discipline levels, as well as the accomplishments associated with them.
- (Optional) Additional supporting materials at the discretion of the applicant.

**CBE Excellence in Mentoring Award**

**Description:** The College of Business & Economics recognizes faculty members who have been outstanding in mentoring students.

**Selection Criteria:** Outstanding mentoring is defined as activities that foster student - scholarship, career development, community service, and/or outreach activities.

**Application materials:**

A portfolio of information on mentoring activities including:

- Supporting evidence demonstrating the value of the faculty's mentoring of students, which may include post baccalaureate progression rates or major-field or related field employment rates, retention and graduation rates.
- Testimony of current students and graduates is encouraged and recommended. This may include students mentored more than three years ago.
- The mentoring of other faculty members, while not sufficient by itself, can be considered supporting evidence of mentoring for this award.
- (Optional) Additional supporting materials at the discretion of the applicant