FirstName LastName

Baltimore, MD | Firstlastname@gmail.com | 410-555-555

EDUCATION

Bachelor of Science, Information Technology   May 20XX
Towson University, Towson, MD
3.2 GPA, IT GPA: 3.5

TECHNICAL SKILLS

Languages: Python 2.7.3 | Java 7 | C, C++ | HTML
Tools and Software: Dreamweaver | UltraEdit | Rational Rose | Photoshop
Operating Systems: Linux | Mac OS | Windows XP, 7, 8 and 10

RELEVANT INFORMATION TECHNOLOGY PROJECTS

System Administration and Maintenance   Fall 20XX
Towson University, Towson, MD
- Searched and manipulated files in Linux with the cp, mv, find, touch, and grep commands

Fundamentals of Information Systems and Technology   Fall 20XX
Towson University, Towson, MD
- Used leadership and communication skills to consolidate and edit documentation for group
  E-Commerce website project

General Computer Science   Spring 20XX
Towson University, Towson, MD
- Developed and implemented an ATM program, student information record system, and tic-tac-toe
  game in Python

Computer Science I   Fall 20XX
Towson University, Towson, MD
- Wrote and debugged object-oriented Java programs that calculated speeding tickets, employee
  salary, and loan rates

RELEVANT TRAINING

Charm City Linux, Baltimore, MD   September 20XX – Present
Trainee
- Attend a teaching group to obtain additional experience working with Linux
- Obtain additional training through Linux Foundation X practice course

WORK HISTORY

Best Buy, Timonium, MD   July 20XX - Present
Sales Associate
- Provide excellent customer service by resolving customer concerns professionally
- Maintain an in-depth knowledge of all products to ensure accurate information
- Strengthen communication and interpersonal skills through collaboration with team