

Information Technology Resource Guide

Fall 2025 Semester

Overview

This guide serves as an overview of support services for Information Technology majors at TUNE for the Fall 2025 semester.

Part 1: Key Academic Contacts

Tim Schneider, Advising Specialist and Information Technology TUNE Program Coordinator tschneider@towson.edu
410-704-4918

Part 2: Information Technology Major at TUNE

ITEC Major Overview at TUNE Academic Resources at TUNE

Part 3: Tips for Success in This Major

- Master the core concepts. Focus on foundational subjects like networking, databases, operating
 systems, and programming. Aim for understanding, not memorization apply what you learn
 through hands-on work.
- **Get comfortable with tools and tech.** Practice using tools such as Active Directory and Group Policy if interested in pursuing system administration; AWS & Google Cloud are good to practice if interested in cloud computing. GitHub is a great tool to find coding and project examples.
- **Do internships or get real-world experience**. Seek out internships early or volunteer for IT work (even on campus). Real experience helps reinforce classroom learning and boosts your resume.
- **Join study groups and network**. Learn collaboratively to reinforce material and share knowledge. Build relationships with professors, peers, and professionals they can open doors.

Part 4: Academic Support Resources

Tutoring Services

The <u>Tutoring and Learning Center</u> on main campus offers *free, virtual* tutoring services. Course-specific tutoring is available for a wide variety of <u>ITEC courses</u> and <u>math courses</u>. Students in the ITEC program commonly seek out tutoring for **MATH263**, for which there are plenty of tutoring options. All tutoring session appointments can be made online at the links above and can be completed virtually.

The Department of Computer and Information Sciences also has a <u>resource hub</u> for students with access to information about advising and degree completion, scholarships, peer assistance, jobs and internships, and specific transfer student information.

Workshops & Academic Coaching

<u>Academic coaching</u> is a one-on-one student interaction with a Tutoring & Learning Center coach. These sessions can be done *virtually* and address a variety of topics including study tips & skills, organization, time management, and transfer student needs.

Prefer support in a group setting? Academic success <u>workshops</u> are offered throughout the academic year with the Tutoring & Learning Center. The schedule for workshops can be found on the TLC website as well as on their <u>social media page</u>.

Writing & Communication Support

The TUNE Peer Writing Tutor, Brinn Piccicuto, has weekly office hours for the fall semester on **Mondays** & **Wednesdays from 10am-1pm in Room 212**. Brinn can assist students at any stage of the writing process (brainstorming, writing introductions, grammar, APA format, organization, sentence structure, etc.). If you are unavailable to meet during her office hours, contact Brinn at bpiccic2@students.towson.edu to schedule a meeting at another time or to get support asynchronously via email.

The Writing Center on main campus is also an optional resource and they offer virtual meeting times.

The <u>Public Communication Center</u> (PCC) provides speech advice to improve public speaking skills to prepare for in-class presentations. Brinn is also available to provide this service for TUNE students.

Tech & Tools

The <u>Client Services Computer Lab</u> at TUNE is available to students for walk-in computer access and onsite support to answer general technology questions and access to digital media software. <u>TechHelp</u> is a great resource for any tech-related questions, Blackboard concerns, etc.

Taking online classes? Check out these student resources for remote learning.

Course Registration

Registering for TUNE courses is a unique process compared to registering for classes offered on the main campus. TUNE courses are added to a student's cart using a four-digit class code, rather than utilizing the class search function. The course schedules for each semester can be found on our website.

Students can also utilize our <u>step-by-step guide</u> on how to register for classes located on the same webpage as above. This guide includes a <u>video</u> that shows the process visually.

Part 5: TU Department Resources & Information

Library & Research

Cook Library offers research & resource guides for each major. The <u>information technology guide</u> offers access to research articles and databases, books, business information and more. This guide also has information on properly citing sources for an academic paper.

Contact Information for Cook Library's Data Science Librarian: Songyao Chen schen@towson.edu Students can also check out books at <u>Cook Library</u> and have them sent to TUNE for pickup. Simply change the *pickup location* to **TU Northeastern** during the checkout process. You will receive an email from Lauren Zelina, TUNE's Administrative Assistant, to pick up your book from the front desk when it arrives. *Questions about checking out books?* Contact **Kevin Fry** at <u>kfry@towson.edu</u>.

Career Center

TU's <u>Career Center</u> offers a variety of information to support students preparing for a career in computer science and information technology. The website has specific information about finding an internship, job search information, and/or preparing for interviews.

Contact information:

Tanja Swain, Assistant Director STEM Education tswain@towson.edu
410-704-3224

Rosemary Riel, Associate Director of the Career Center, will be at TUNE **monthly** this fall to offer inperson support and a Lunch & Learn session. Students can meet with Rosemary for assistance finding an internship, resume or cover letter support, applying for jobs or graduate school, or general career guidance. When here, Rosemary will have a table in the Learning Commons for drop-in support. You can also email her to set up an appointment in advance at rriel@towson.edu.

Career Center visits will be from **10:30am-2:30pm** on the following *Thursdays*: September **18**th, October **16**th, November **20**th

- On each of these dates, we are offering a FREE Lunch & Learn session in Room 112 from 12:30pm-1:30pm
- Each Lunch & Learn will focus on a different topic:
 - September-Resume writing
 - October-Applying to graduate school
 - November-Job search strategies

<u>Harford County Public Library</u> offers lots of free career resources on their website including job search tools, local job openings and more. They also have a <u>school support resource hub</u> that offers access to resources on building new skills, learning a language, test prep resources, and more.

Mental Health Support

All TU students have access to free, virtual counseling services through the <u>Counseling Center</u>. Appointments can be made online or over the phone and are made for the same day that the student is seeking support.

<u>Togetherall</u> is a free, 24/7 communication platform for students to have conversations with their peers anonymously about topics related to mental health. Togetherall offers tools and courses to help students find creative strategies for taking care of themselves.

<u>Welltrack Boost</u> is a mental health self-help app that helps students take inventory of their own wellbeing. The app is free and offers courses, trackers, schedulers, quizzes, and more.

Academic & Disability Support Services

<u>Accessibility and Disability Support Services</u> collaborates with students, faculty, and staff to ensure equal opportunities and accessibility for students in the classroom. For students interested in getting set up with accommodations, please review the <u>Getting Started</u> guide. For assistance with this process, contact Allison Frey, the Director of Student Services at TUNE, at <u>afrey@towson.edu</u>.

Emergency Resources

For students who need support navigating a significant life challenge, reach out to <u>Student Outreach and Support (SOS)</u>. SOS helps with academic issues, financial concerns, emergency health issues, mental health crises, and more. You can submit a form to SOS for yourself or for a friend.